

## School Visits Guidelines

1. Students visiting the Museum with a school group are admitted free of charge.
2. We require that your school group has at least 1 adult per every 10 students.
3. Please arrive at least 10 minutes before your scheduled visit time. It takes about this long for the check-in process.
4. Buses and private cars may park in the Public Parking lot in Exposition Park. The current rates are: School Buses \$10 per bus and Charter Buses \$12 per bus. Private vehicles are \$8 each. Parking fees are not set by NHM and are subject to change without notice.
5. Please be aware that some field trip extras require advance reservations. If your school group is scheduled for one of these programs, it is essential to arrive on time. We are unable to provide extra time for late school groups due to our high volume of reservations for these programs.
6. **All lunches must remain on the bus** or in your cars, even on rainy days. There is no place for the Museum to store food. You may bring them inside if they remain inside a backpack/bag AT ALL TIMES. Eating and drinking is not allowed in the Museum, even for young children.
7. Photography in the Museum is allowed in some halls, but tripods are not. Please consult our Guest Relations staff for details about the Museum's photography policy.
8. **Chaperones** must stay with their students at all times. This rule applies to all groups, including Middle School and High School groups, and must be enforced.
9. Disobeying the above guidelines is grounds for expulsion of the entire school from the Museum.
10. If you must cancel a visit, cannot make your assigned time, or have to change the number of students visiting, please contact the School Visits Office as soon as possible at (213) 763-3529.

Thank you for your cooperation!